



Upcoming FSA Online Open Enrollment

The Open Enrollment period for your FSA is August 15th – September 5th 2025.

Open enrollment will end at 9:00 PM PST on the date shown.

To begin your enrollment, you will need to navigate to the PacificSource Administrators secure web portal:

<https://psa.consumer.pacificsource.com/>

- **Prior Participants:** If you have previously participated in the FSA account, log in to your Consumer Portal account and follow the prompts to complete online open enrollment. If you don't remember your username or password, please call the PacificSource Administrators Customer Service Team at: (800) 422-7038 and they will assist you with this information.
- **New Participants:** If you have never participated in the FSA account, enter your employer access code into the Online Open Enrollment section of the login page. Your employer access code is **PSA-P03344**. Then follow the steps to create a new account. Once you've created an account, continue to follow the prompts to complete your online enrollment.

The following FSA plans are available through your employer:

- **Health Related Expenses (HRE):** Healthcare expenses that are either not covered or only partially covered by your insurance plan can now be paid pretax. Examples include deductibles, copays, dental expenses (even orthodontia), prescriptions and vision care. The maximum deduction for 2025 is \$3,300.00.
- **Dependent Care Expenses (DCE):** Childcare and elder care expenses you incur while at work or school may be deducted from your paycheck before tax. The maximum deduction for 2025 is \$5,000.00.
- **Limited Flexible Spending Account (LFSA):** Health Related Expense Plan participants (employees and/or spouses) who elect to participate in an **HSA (Health Savings Account)**, use pretax dollars to pay for medically necessary out-of-pocket health expenses only for certain permitted coverage such as dental, vision, or preventive care expenses. The maximum deduction for 2025 is \$3,300.00.

The Benefit Card: A special-purpose MasterCard® that draws on the value of your annual FSA election amount. It gives you an easy, automatic way to pay for qualified healthcare expenses not covered by your health insurance. It is important to retain your paperwork, such as your insurance carrier's Explanation of Benefits or itemized receipt as we may request documentation to confirm that the products or services are medically necessary.

Thank you,
PacificSource Administrators
Enrollment Department

For additional information including forms and materials, a list of eligible expenses, FAQ, and more please visit:

<http://psa.pacificsource.com/flex/>